

**BOUGHTON MONCHELSEA PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on 6 September 2005**  
**In Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.30pm**

**Present:** Cllrs I. Ellis (Chairman)  
J. Marsh (Vice Chairman)  
M. Bray  
R. Fuller  
P. Herrin  
N. Mitchell  
C. Munford  
I. Smith

Mr D. Gouldsworthy (Parish Clerk)  
Cllr M. Fitzgerald (MBC) (part of meeting)  
Mrs Penny Roots (KCC Rural Community Warden)  
Sgt Ian Jones (Kent Police)  
2 Residents

**1. Apologies**

Apologies were received from Cllr Filmer (work); Cllr Boden (work); Cllr S. Munford (work) and Cllr Clarke (away); Cllr E. Hotson (KCC)

**2 Exempt Items (Standing Order 61):**

Members agreed that the public and the press should be excluded from the meeting during any discussion on Item 9.4 on the grounds of commercial confidentiality and Item 12.8 as an employment matter.

**3. Maidstone Police Report**

This item taken after item 4. Cllr Marsh introduced Penny Roots and thanked her for attending. He informed the meeting that Mrs Roots had attended Neighbourhood Watch Meetings and had given a talk to the Friendship Circle. Mrs Roots confirmed that she now had a key to the Village Hall which she was using as a base, pending the Village Hall Committee providing a room. Cllr Bray to raise at next Village Hall Committee meeting.

**CLLR BRAY**

Sgt Jones from the Neighbourhood Policing Unit attended in the absence of PC Lerpiniere who had been retired on the grounds of ill health. Sgt Jones informed the meeting that there had been seven reported crimes in August. There was no trend showing from the reports. He confirmed that he was actively recruiting a replacement for PC Lerpiniere, but it was proving difficult.

Cllr Ellis thanked Sgt Jones and Mrs Roots for attending and asked for the Parish Council's thanks to be passed to PC Lerpiniere for the active roll he had taken in policing the parish and best wishes for his retirement.

**4. Open Quarter:**

Cllr Fitzgerald took the floor and informed the meeting of a number of matters:

- MA/05/1203 – The Red House: He had called this application to go before MBC’s Planning Committee for determination at its next meeting on the 22 September.
- Village Institute licence application: He had received a petition from residents about the application. He confirmed that the notice advertising the application had been inaccurate.
- Local Board Meeting 6.9.05: He had attended the meeting and reported that County Councillors would again have £50K / district to grant aid projects. The Board had agreed a package of projects for Maidstone totalling £27K so far, leaving £23K available. The Clerk confirmed that the Secretary to the Local Board had confirmed that the Beresford Hill footway project Stage II would be eligible for a Member Community Grant when the scheme is approved.
- No 59 Bus service: He had raised the issue of Arriva withdrawing all Saturday and some weekday services through the village. The route is not subsidised by KCC as it does not meet KCC’s four criteria. Mrs Saffery informed the meeting that she had written to the Kent Messenger. Cllr Ellis informed the meeting of an initiative at Egerton where an EU grant was obtained by a private individual to set up a company to run a service which is organised by the Parish Council. It was agreed that an invitation should be extended to the four other parish councils affected (Chart Sutton, Broomfield and Kingswood, Ulcombe and Boughton Malherbe) to hold a joint meeting to discuss options. The organiser of the Egerton scheme to be invited. Cllr Mitchell to contact the Kent Messenger to get publicity. **CLLRS ELLIS, MITCHELL & CLERK**

**5. Declarations of Interests:**

Cllr Ellis asked members if they had any interests to declare in respect of any item on the agenda. None were declared.

**6. Minutes of the last meeting:**

The minutes of the meeting held on 5 July 2005 were agreed and signed by the Chairman.

**7.0 Matters Arising:**

7.1 CCTV Pested Bars estate: Cllr Marsh reported that the CCTV camera is in place.

7.2 KCC / District Council Highway Protocols: The Clerk reported that there had been no response from either MBC or KCC. Clerk to raise with Cllr Fitzgerald. **CLERK**

7.3 Village Gateways: Cllr Fuller reported that he had spoken to Mr Edwards at Kent Highways regarding locations for the gateways and that planning consent would be required. Cllr Marsh expressed his concerns that the grant from MBC would be lost if it was not spent before the end of the year. Members agreed to delegate authority to Cllrs Marsh, Fuller and Bray to submit the necessary planning application and do whatever was necessary to ensure any gateway grant money was spent by the end of the financial year. **CLLRS MARSH, FULLER & BRAY**

- 7.4 Dog faeces bins, Walk Meadow: Agreed to request MBC to provide and erect two bins (Bottlescrew Hill and Cliff Hill Road entrances). Contract emptying once a week. **CLERK**
- 7.5 Surface water field run-off – Wierton Hill / Stilebridge Lane: The Clerk reported that MBC had placed an order to excavate the ditch and provide a pipe under the road on Wierton Hill. MBC will monitor Stilebridge Lane run-off during the winter months when there has been sufficient rain.

**8. Finance Report:**

**Payments since last meeting:**

Village Hall Committee	Room hire / May		61.20
D. Gouldsworthy	Salary (Apr / May / June)	1150.00	
	Office allowance	137.5	
	Telephone	10.00	
	Travel	74.63	
	Stationery	25.49	1397.62
Gill Turner Tucker	Legal Fees BMAT		445.03
KCC	Printing (agenda papers)		41.81
Seeboard	Electricity (Parish Hut)		17.10
Village Hall Committee	Room Hire / June		34.50
Wrights	Handrail - footpath		564.00

**Receipts:**

Paul Waring	Refund - overcharge		240.00
HMCE	VAT refund		3,309.23

**Balances as at 6 September 2005**

Current Account	18,217.14
Business Reserve	16,712.53
National Savings	46,313.01
<b>Total Financial Assets</b>	<b><u>81,241.68</u></b>

There were no comments and the report was ratified.

- 8.1 Insurance (Parish Council) – To approve payment of renewal premium of £954.90 inclusive of IPT: Agreed. **CLERK**
- 8.2 Insurance (Boughton Monchelsea Amenity Trust) – To approve payment of BMAT renewal premium of £367.50 inclusive of IPT: Agreed under Sec 164 of the Public Health Act 1875. **CLERK**
- 8.3 Annual Accounts 2004/5 – External Auditor’s certificate and opinion: Noted that there were no matters raised by the external auditor.
- 8.4 Gill Turner Tucker – To approve in principle, payment of BMAT legal fees: The Clerk reported that the Boughton Monchelsea Amenity Trust had exercised the Skinner Trust option. The freehold of various parcels of land would be transferred to the Trust and leasebacks granted. Members agreed to a request from the Trust to meet its legal costs of the transactions under Sec 164 of the Public Health Act 1875. **CLERK**

8.5 Gill Turner Tucker – To approve payment of BMAT legal fees for advice in the sum of £433.28: Agreed under Sec 164 of the Public Health Act 1875. **CLERK**

8.6 Gill Turner Tucker – To approve payment of BMAT surveyor's fees of £575 plus VAT: The Clerk reported that the Boughton Monchelsea Amenity Trust would incur surveyors fees for the reports required under Sec 36 of the Charities Act 1993 (disposals - the leasebacks) following the exercise of the Skinner option agreement. Cllr Ellis understood that these reports had been obtained at the time the option had been entered into. The payment of surveyor's fees in this matter was agreed under Sec 164 of the Public Health Act 1875, subject to confirmation that the reports had not already been done. **CLLR ELLIS & CLERK**

8.7 Quarry Wood (management) – To approve payment of BMAT costs of £500 plus VAT to clear overhanging trees and undergrowth around footpaths: Agreed under Sec 164 of the Public Health Act 1875. **CLLR S. MUNFORD & CLERK**

8.8 MBC: Concurrent Functions grant – Beresfords Hill footpath scheme (Stage II): Noted that MBC would grant aid this scheme in the sum of £7500, subject to KCC obtaining a Public Path Creation Order.

9. **Correspondence:**

9.1 KCC Highways: Minutes and Action Plan – meeting with parish councils 22.7.05: Noted.

9.2 KCC Annual Plan 2005/6: Noted.

9.3 MBC: Flooding, The Quarries – response re bored pipe: Add to deferred items schedule. Monitor against eventual decision by MBC / EA as to what action is recommended to treat the flooding problem at Harts House pond.

9.4 District Valuer: Beresfords Hill footpath scheme (stage II) – compensation: Exempt Item.

9.5 KCC Local Board: Agenda mtg Monday 5 September / Minutes mtg 28.6.05: Noted. Grant aid for village gateways and Beresfords Hill footpath (Stage II) to be applied for when both schemes are in a position to proceed and full costs are known.

**CLERK**

10. **Planning Report.**

Cllr Bray reported the following applications had been considered by the Planning Committee:

MA/05/1219 Albion Inn, 1 Church Street, Boughton Monchelsea

Applicant: Admiral Taverns

Construction of seven houses with integral garages around a central courtyard.

**DECISION:** Refuse on the following grounds:

- 1 The development if permitted is inappropriate in design, density and character for the location contrary to Policy RS1 and RS2 of the Kent Structure Plan 1996 and ENV2 of the Maidstone Borough-Wide Local Plan 2000.

- 2 The proposed development is not minor development in the context of the Maidstone Borough-Wide Local Plan 2000 and would therefore be contrary to Policy H27.
- 3 The development will create problems of overlooking with the consequential loss of amenity to adjoining properties contrary to Policy ENV2 of the Maidstone Borough-Wide Local Plan 2000.
- 4 The plans are inaccurate. They do not show the full extent of the kitchen extension which affects the amount of car parking being re-provided for the pub.
- 5 The plans also do not show the ragstone building which predates the present pub which was a stable to the previous pub on the site. This building is of historic interest and of architectural importance to the village and the street scene and would be a serious loss if it was allowed to be demolished.
- 6 The development will take all of the existing pub car park, which acts as a car park for pub customers, off road parking for local residents opposite and the main bus stop and waiting area for the village. The loss would force more vehicles to be parked in the road which will be a hazard given its proximity to the junction.
- 7 The replacement parking proposed for pub is wholly inadequate for the custom. The layout is also badly designed and virtually incapable of use by most cars. Cars will be forced to either reverse in or out of the access, close to a blind junction causing a serious hazard. The Parish Council has recently been successful in getting double yellow no-parking lines at the junction of Green Lane with Church Street to assist the bus turning at this junction. If customers and visitors to the new properties are forced to park their cars in the adjoining roads, this will be a further hazard and because enforcement of the no parking zone is difficult, will encourage parking on the yellow lines, to the detriment of the bus and other large vehicles using the junction.
- 8 The access to the development and the proposed car park access to the pub will be close together and will be a traffic hazard.
- 9 Parking within the development is restricted and is likely to lead to vehicles having to reverse in and out of the development, causing a traffic hazard on Green Lane.
- 10 There will be a loss of trees which make a significant contribution to the amenities of the locality contrary to Policy ENV5 of the Maidstone Borough-Wide Local Plan 2000.

- 11 The development is situated directly opposite a designated Conservation Area (The Green). The design and layout is not sympathetic to its location, contrary to Policy ENV13 of the Maidstone Borough-Wide Local Plan 2000. The Borough Council is currently undertaking a review of Conservation Areas. The development may prejudice the review and preclude areas which may currently be of a character and quality for inclusion but which will not be if the development is permitted.
- 12 The land to be used for the development is currently the pub garden and provides a valuable open space and community amenity. It contains a boulevards pitch, constructed by the local league which plays regularly at the pub through out the year and hosts competitions with visiting teams from home and abroad. There is also an outdoor barbeque which is used with functions held in the garden. The open space makes a practical and aesthetic contribution to the amenities of the village and its loss would be contrary Policy ENV22 of the Maidstone Borough-Wide Local Plan 2000.
- 13 It is unclear from the application and plans as to whether a footpath is to be provided to the frontage of the development in Green Lane.

MA/05/1203

The Red House, Hermitage Lane, Boughton Monchelsea

Applicant: Mr & Mrs D. Wood

Demolition of existing extensions and derelict barn. Refurbishment of retained building and construction of extension to form public house and restaurant, also construction of a new dwelling to replace derelict barn.

**DECISION:** Approve but qualified.

- 1 The application mis-describes the derelict clubhouse to the rear of The Red House as a 'barn' giving the impression it is an agricultural building which might fall into the category of Policy ENV44 of the Maidstone Borough-Wide Local Plan 2000 for re-use – in this case as a dwelling.
- 2 The Parish Council is mindful of all the policies in the Local Plan against new development in the countryside, however, it is realistic in the view that The Red House has an existing use consent for a public house with ancillary buildings and cannot see that it can justify a complete rejection of this application for a continued use and modernisation to make it a going concern.
- 3 Members were mindful that the applicants have tried to minimise the impact of the new development on the landscape. The economic and commercial argument for the new dwelling on the site of the clubhouse is arguable, given that five bedrooms are being provided within the former Red House building for staff accommodation. If staff are to be recruited locally as indicated to

members, then what is the justification (apart from a live in chef) for two separate sets of independent residential accommodation.

- 4 The Parish Council will be guided by the Borough Council's planners as to whether the bulk, mass and scale of the proposed development is acceptable in planning terms given National and Local Plan policies.
- 5 If consent is granted for the development, it should be subject to:
  - i) A 106 Agreement, restricting use of the separate dwelling on the site of the clubhouse as ancillary to the business for use only within Use Class A3. No extensions or further development to be permitted to the dwelling, nor letting out or use of the dwelling except in connection with the business.
  - ii) Commercial delivery traffic should be restricted to defined and agreed routes given the narrowness of the lanes leading to the property.
  - iii) Proper signage of approved routes to and from the property should be agreed and implemented with agreement of the Parish Council and highway authority.
  - iv) Any external lighting should be of low intensity and discreet – in the car park, it should be low level. Any illuminated signage should be kept to a minimum.

Vote: For 3; Against 0; Abstentions 2:

- MA/05/1279 20 Church Street, Boughton Monchelsea  
Applicant: Miss Ford & Mr Hood  
Change of use of land to the side and rear of 20 Church Street from redundant nut platt to residential garden land.  
**DECISION:** No objection, but comment to be made of the Parish Council's concerns should the change of use be a prelude to the grubbing or other destruction of the nut platt. Request MBC to consider a TPO.
- MA/05/1301 'Romeo', Green Lane, Boughton Monchelsea  
Applicant: Mr & Mrs Lucette.  
Demolition of existing single garage and erection of a two storey extension to the west elevation.  
**DECISION:** Approve
- MA/01/1711 (KCC matter) Furfield Quarry, Brishing Lane, Boughton Monchelsea  
Applicant: Merebrook Projects Ltd on behalf of George Wimpy  
Details pursuant to conditions (3), (4), (5), (6), (8), (9), (10), and (14) in respect of noise controls, landscaping, scheme of works, soil handling, type of imported materials and aftercare. (*of former tip – Clerk*)

- DECISION:** Deferred. Cllr Fuller to read papers and report to the chairman if there are any specific items that need to be raised. The Clerk to send a holding response that the application should be sent to the Borough Council if it had not already.
- MA/05/1329 Mercedes Benz, Bircholt Road, Boughton Monchelsea.  
Applicant: Daimler Chrysler.  
An application for advertisement consent for the installation of 4 No internal illuminated fascia signs and 3 No internally illuminated double sided free standing signs (one with ground mounted floor lights).  
**DECISION:** Approve
- MA/05/1333 6 Green Lane, Boughton Monchelsea  
Applicant: Mr & Mrs Wenham.  
Erection of a part two storey and part single storey rear extension and a single storey front extension.  
**DECISION:** Approve.
- MA/05/1445 17 Foster Clarke Drive, Boughton Monchelsea  
Applicant: Mr & Mrs Wicks  
Erection of rear conservatory.  
**DECISION:** No objection or comment.
- MA/05/1507 Swiss Cottage, Bottlescrew Hill, Boughton Monchelsea  
Applicant: Mrs H. Dawkins  
Change of use of land to the keeping of horses, plus construction of replacement garage and attached stable with hayloft above.  
**DECISION:** The applicant advised the meeting that the proposal was mainly aimed at addressing a parking problem in the private road to The Maltings. No objection or comment.
- MA/05/1538 Cliff House, Cliff Hill, Boughton Monchelsea  
Applicant: Mr & Mrs D. Phillips  
Listed Building Consent for the removal and replacement of 3 No first floor windows and the removal of 2 No ground floor windows and replacement with French doors.  
**DECISION:** No objection or comment.
- MA/05/1565 34 Church Street, Boughton Monchelsea.  
Erection of a first floor side extension.  
**DECISION:** Members wished their views known that they felt the proposed extension was not in keeping with the property and that a flat roof was inappropriate. If permitted it should have a hipped roof as an extension of the main house roof.

**The following applications had been APPROVED by MBC:**

- MA/05/0970 2 Bodkins Close, Boughton Monchelsea  
Erection single storey rear extension.
- MA/05/0938 5 Haste Hill Road, Boughton Monchelsea  
Erection new entrance lobby and rear single storey annexe.
- MA/05/1040 Gravitts Cottage, Peens Lane, Boughton Monchelsea  
Erection single storey extension and double garage.
- MA/05/0977 East Lodge, Wierton Hill, Boughton Monchelsea  
Certificate of Lawful Development- Land adjacent East Lodge for the keeping/stabling of horses.

- MA/05/0976 East Lodge, Wierton Hill, Boughton Monchelsea  
Certificate of Lawful Development- Land adjacent East Lodge being the erection of stables and outbuildings.
- MA/05/1150 Bishops Cottage, Peens Lane, Boughton Monchelsea  
Listed Building Consent for the erection of single storey rear extension.
- MA/05/1145 Bishops Cottage, Peens Lane, Boughton Monchelsea  
Erection of single storey rear extension.

**The following applications had been REFUSED by MBC:**

- MA/05/1219 Albion Inn, 1 Church Street, Boughton Monchelsea  
Construction of seven houses with integral garages.
- MA/05/1071 Eel House Farms, Boughton Bottom Farm, Lower Farm Rd, B. Monchelsea  
Conversion of existing farm building to holiday accommodation.
- MA/05/1093 Eel House Farms, Boughton Bottom Farm, Lower Farm Rd, B. Monchelsea  
Construction of new agricultural farm track – application withdrawn
- MA/05/1279 20 Church Street, Boughton Monchelsea  
Change of use of redundant nut platt to residential garden.

10.1 Proposed variation to operation of Planning Committee: Cllr Bray and Cllr Mitchell proposed that the Planning Committee vary its procedures. It was agreed that instead of all applications coming before the Committee, applications should be reviewed in the first instance by the chairman and vice chairman and only likely contentious items go forward for consideration by the Planning Committee.

10.2 MBC / KCC – SEERA - South East Plan – public consultation 27.9.05: Cllrs Ellis and Fuller to attend. **CLLRS ELLIS & FULLER**

10.3 MA/04/0038 Former Fire Brigade Training Centre, Linton – update and approval to instruct installation of traffic sensors and engagement of planning consultant: MBC advised that it would not be defending the highway ground for refusal as it was at risk of having costs awarded against it at appeal. Linton and Hunton Parish Councils will support the engagement of a planning consultant to represent the parishes at the appeal subject to agreement on apportionment of costs. Loose Parish Council will not support at the moment until costs are known. It was agreed that the Clerk obtain a fixed quote from planning consultant Anna Bloomfield Ltd.

**CLERK**

Members agreed to instruct K&M Surveys of Gravesend to lay two automatic traffic counters on Heath Road at a cost of £550 plus VAT. The data on speed and volume to be used in connection with the appeal and the ongoing speed limit review for Heath Road. Cllrs Fuller and Herrin offered to carry out a manual traffic count at the junction of Hubbards Lane with Heath Road to supplement the ATC data.

**CLLRS FULLER & HERRIN and CLERK**

10.4 Furfield Quarry development – sketch plans and update on detailed planning matters: Members considered sketch plans of the proposed development. There were no objections in principle subject to details on the strategic landscaping areas.

Agreed that the amenity areas that are to transfer to the Boughton Monchelsea Amenity Trust should be informal and not laid out as quasi public park. The Clerk to inform George Wimpey Ltd and Laing Homes, copied to MBC. **CLERK**

## 11. **Representatives' Reports**

11.1 KAPC: Cllr Ellis had nothing to report.

11.2 Allotments: No report.

11.3 Village Hall: Cllr Bray reported that the problem with asbestos in the village hall had now been cleared up. Grant for kitchen refurbishment proceeding.

11.4 Recreation Ground: Cllr Bray reported that the Recreation Ground Committee had held its AGM and was considering a merger with the Village Hall Committee

11.5 Neighbourhood Watch: Cllr Marsh reported that there would not be a 'super' NhW group incorporating adjoining parishes. Boughton Monchelsea NhW would assist Chart Sutton Parish Council set up its own NhW scheme. Several members of the NhW had recently moved away and replacements are being sought.

11.6 S&W Maidstone Traffic Management Partnership (TRAMP): Cllr Marsh reported that TRAMP's priorities were being incorporated in KCC's five year Local Transport Bid. There are some items which benefit the parish.

## 12. **Items for Discussion:**

12.1 Parish Speed Limit Review – Update and approval to instruct installation of traffic sensors and engagement of traffic consultant: The Clerk reported that Kent Highways and Kent Police are considering recommending that the whole of B2163 from Linton crossroads to Langley should be a 40mph zone apart from the stretch in Boughton Monchelsea already agreed to be 30mph. Members agreed the installation of automatic traffic counters (item 10.3). No decision on instructing consultants until it is known whether current proposals would incorporate the additional stretches of road through Boughton at 30mph. **CLERK**

Cllr Mitchell raised issues around the safety of the use of the lay-by opposite Cornwallis as a drop off point for students at Cornwallis. Agenda item next meeting. **CLERK**

12.2 Speed Watch: Cllr Herrin reported on the launch event by Kent Police of Speed Watch, a programme whereby parish councils either own or share speed measuring equipment which is used by trained volunteers to monitor traffic speeds on roads in its parish. Facility for recording registration numbers – repeat offenders can be reported to the police for action. Members agreed to register an interest in the scheme and to contact adjoining parishes of Coxheath, Chart Sutton, Linton and Loose to see if there is a demand for sharing a piece of equipment. Agenda item next meeting. **CLERK**

12.3 Walk Meadow – Proposed transfer to B. Monchelsea Amenity Trust: Cllr Munford proposed that Walk Meadow be transferred to the Boughton Monchelsea Amenity Trust, the purpose being to take it out of local council control to protect its status

within the charity. The Clerk advised that Section 123 of the Local Government Act 1972 requires a local authority to obtain best consideration for any disposal of land unless the express consent of the Secretary of State has been obtained or there is a general consent under the Act which permits disposal at less than best consideration. There is also a requirement to advertise the disposal of open space land. Cllr Ellis advised that there were also implication on the treatment of charities for VAT. Members agreed that the Clerk instruct Gill Turner Tucker for advice on a transfer and leaseback of Walk Meadow to the Amenity Trust. **CLERK**

12.4 Dates for Parish Council meetings 2006: Agreed as

Tuesday      17 January;  
                  7 March;  
                  2 May (AGM);  
                  16 May (Parish Meeting);  
                  4 July;  
                  5 September;  
                  7 November.

**CLERK**

12.5 KAPC: Maidstone Planning Forum representatives – voting list: Agreed to register one vote only for Cllr Ellis’s nomination. **CLERK**

12.6 No 59 bus service – withdrawal of Saturday service and reduced weekday service: Dealt with under item 4.

12.7 Trafalgar 200: Cllrs Fuller and Bray gave an update of the proposed programme of events for the Trafalgar week end of 21, 22 & 23 October, starting with a supper and entertainment at the Village Hall on Friday; fun and games on the green at Pested Bars estate on Saturday and a church service and bell ringing on the Sunday. Any profit from the event to be donated to the national charity, Seafarers UK. It was agreed that the Parish Council will cover any losses.

12.8 Clerk’s contract – Annual review of salary and conditions of service: Exempt item.

13. **Deferred Items Schedule:**

Salt bin – Joywood: It was agreed that a salt bin be purchased for the junction of Joywood and Brishing Lane.

14. **Any other Business:**

None.

15. **Date of Next Meeting**

The next meeting will be held on Tuesday 1 November 2005. There being no further business, the meeting was closed at 10.45 pm.

**MINUTE 13** (Parish Council meeting 6 September 2005)

**SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:**

<b>BMPC DATE:</b>	<b>ITEM:</b>	<b>ACTION:</b>	<b>POSITION AS OF PARISH COUNCIL MEETING 6 SEPTEMBER 2005.</b>
11.3.03	Wierton Place	Victorian Greenhouses – conservation	MBC set up liaison group with owner’s agent & architect. Considering enabling development. Meeting requested with MBC’s Conservation Officer.
13.5.03	Wierton Place	Untidy Site Notice	With MBC’s Enforcement Team. Meeting requested with MBC’s Conservation Officer
4.6.98	Ld at Pested Bars Road	Transfer from MBC to BMAT.	MBC awaiting transfer of open space from developer. Re-confirmed by letter 29.7.04 from MBC.
9.9.03	NhW	Move notice board at new development to junction Joy Wood / Pested Bars Rd.	Awaiting transfer of opens space from developer to MBC (see above).
11.5.04	Trees (Walk Meadow)	Overhanging trees (37 The Quarries)	Cllr S. Munford & Cllr Bray to action and instruct a specialist engineering firm to remove the trees (5.7.05).
11.5.04	Footway; Beresfords Hill	East side: (‘Beresfords’ land).	Meeting held with Mr Gill 24 November 2004. Kent Highways Manager in attendance. Meeting BMPC 3.5.05 agreed to request KCC PROW to promote a Public Path Creation Order under Sec 26, Highways Act 1980 instead of a CPO through MBC. BMPC agree to bear all costs and any compensation. BMPC further agree to make offer through KCC PROW to cut hedge in perpetuity District Valuer instructed to act. Concurrent functions bid for funds granted subject to Order being confirmed.
18.1.05	Change of Use - Ralph’s Farm Shop	Enforcement action? – referred to MBC	Acknowledged by MBC and investigating.
3.5.05	Salt bin, Haste Hill Close	Acquire a salt bin	Clerk to purchase.